



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0152



JOHN E. MORRIS
COMMISSIONER

JAY BRADSHAW
DIRECTOR

Monday, January 14, 2013

To: Maine EMS Service Chiefs
Regional EMS Offices

From: Jay Bradshaw, Director

Re: Grant opportunity to improve electronic run reporting (MEMSRR)

We are very pleased to announce that Maine EMS has received a grant from the Bureau of Highway Safety to improve EMS run reporting by subsidizing the cost of computer equipment and MEMSRR software. These funds will be distributed through a mini-grant process to local EMS services and hospitals.

The guidelines are as follows:

- Services must be in compliance with Maine EMS reporting requirements.
- Computer equipment must be used to improve EMS run reporting.
- Grant requires a 1/3 (33.3%) local cash match.
- Requests for equipment that is not on the state contract list (e.g. other than current model convertible laptop) must be accompanied by a minimum of 3 quotes. **Grants for equipment not on a state contract may require local purchase followed by 2/3 reimbursement from Maine EMS. Please contact Maine EMS for details.**
- Cannot be used for recurring expenses (e.g. annual software license fees, maintenance agreements, Internet access charges)
- Preference will be given to EMS services and to agencies that have not received a MEMSRR related subsidy from Maine EMS in past 3 years.
- Deadline for application: March 15, 2013
- Notifications will be made by April 1, 2013
- Deadline for completion: September 1, 2013

To apply, please use the attached form and include any additional information pertinent to your application. If the application request is to replace out of date equipment that no longer meets the functional need, please include the make and model number of that equipment in the description.

Recipients will be required to sign a Memorandum of Understanding accepting responsibility for the equipment and to submit either a check or purchase order for the local match.

For questions regarding this grant, please contact either Jon Powers or myself. E-mail address:
Maine.EMS@maine.gov

Thank you.

Maine EMS Run Reporting System (MEMSRR) Funding Request

Service/hospital name: _____

Contact person: _____

e-mail: _____

Phone: _____

Has the service/hospital previously received funding support from Maine EMS for electronic run reporting?

Hardware? Yes ☐ No ☐

Software? Yes ☐ No ☐

If yes, please provide details including date, description, and amount:

Description of this funding request (attach addition pages if necessary):

Total funding requested: _____

Local match (requested amount x .333) _____

Please see instructions regarding price quotes.

By signing this form, you acknowledge that local funding will be available (select one):

☐ Prior to July 1, 2013

☐ After July 1, 2013

☐ No preference

Authorized service representative _____

Please print name _____

Date _____

DEADLINE: March 15, 2013.

Submit application to:

Maine EMS, 152 State House Station, Augusta, ME 04333 • maine.ems@maine.gov